



YSS Adult Criminal Justice Team – Volunteer Champion Role Description

The YSS Adult Criminal Justice Team is looking to recruit a number of enthusiastic volunteers who will work with us to raise the awareness and the profile of volunteering opportunities at YSS.

Volunteers will each be given the opportunity to promote the organisation in their local area and take responsibility for visiting the venues within it that are most commonly attended by people who they feel would be interested in volunteering.

Key to the success of this is the volunteer's knowledge of their local community and successful applicants would be looking to target local venues such as colleges, universities, supermarkets, GP surgeries, dental practices, church halls, etc.

Prior to making contact with the venues a detailed action plan would be discussed and agreed with the volunteer coordinator.

Specific Activities may include:

- Making initial contact and continue to network with venues within local areas; promoting YSS as an organisation and the volunteering opportunities YSS have available.
- Visit venues on a monthly basis to ensure that they have enough posters or leaflets.
- Liaise with venue contacts to find out about any up-coming special events that the venue might have, or be involved in, and subsequently arrange to attend these events.
- Liaise with venue contacts to arrange potential one-off venue promotions, such as spending time at a doctor's surgery allowing patients to talk to you and find out more about YSS.
- Volunteers will be asked to attend YSS team meetings, as well as volunteering events where required.
- Taking responsibility for your own YSS literature, whilst seeking replacements through your volunteer co-ordinator as and when required.
- Reporting back to the volunteer co-ordinator about the progress being made, whilst keeping a log of where posters and leaflets have been left and on what date.

We need Volunteers who have:

- A friendly manner and are good verbal communicators
- Good time management and organisational skills
- The ability to develop relationships with a diverse range of people

Benefits you may gain from this role:

- Knowledge that you have helped make a difference to the complex, vulnerable and chaotic clients and their families we work with.
- A chance to be part of a friendly team and meet like-minded people
- The opportunity to attend support meetings
- Gain knowledge and experience of what YSS offer.

Other Information

- This role is extremely flexible around the hours and days – you are in control of this!
- You will receive on-going support from a volunteer co-ordinator
- YSS will reimburse all out of pocket expenses and mileage (supported by receipts where appropriate)

All volunteer roles are subject to the YSS recruitment process which will include an application, references and where appropriate, a Disclosure and Barring Services check.

For more details about the YSS Volunteer Champion role please contact:-

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